SIKKIM

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GOVERNMENT OF SIKKIM
HOME DEPARTMENT

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NOTIFICATION

Whereas, the State Government has deemed it necessary and expedient to modify the Rules relating to allotment of accommodation in the Old/New Sikkim Houses and Hauz Khas, New Delhi;

Now, therefore, the State Government hereby makes the following Rules to regulate the allotment of accommodation in Old/New Sikkim House and Hauz Khas, New Delhi, namely:-

1. Short title and Commencement

(i) These rules may be called the Allotment of Accommodation (in Old/ New Sikkim House and Hauz Khas) Rules 2007.

(ii) They shall come into force on the date of their publication in the Official Gazette.

2. Control and Supervision

The overall control of the Old/ New Sikkim Houses and X-13, Hauz Khas, New Delhi accommodation shall be vested with the Secretary in-charge of Home Department, Government of Sikkim who may authorize any officer of the Home Department to control and make supervision of these Guest Houses on his behalf.

3. Entitlement to occupy the Sikkim Houses/ Hauz Khas Accomodation

(i) The list of persons entitled to occupy the Old/ New Sikkim Houses and Hauz Khas while traveling on duty or otherwise is given in Annexure - I, Annexure - II and Annexure - III respectively.

(ii) The Chief Justice and the Judges of the High Court of Sikkim shall be treated as State Guest whenever they visit Delhi.

(iii) Room Nos. 201 and 202 in Old Sikkim House shall be specifically earmarked for the Chief Justice and Judges of High court of Sikkim as and when they visit Delhi. When vacant, these rooms may be allotted to other dignitaries visiting Delhi 24 hours in advance only.

(iv) Retired Chief Justice and other Justice initially appointed as Judges of High Court of Sikkim shall be treated as State Guest whenever they visit Delhi.

(v) No room charges are recoverable from PSO to the Chief Minister for his stay in Old Sikkim House while accompanying the Chief Minister.

(vi) Priority in booking of rooms in Guest Houses will be in following order; namely:-

- State Guests.
- Officials visiting Delhi for official purposes.
- Officials on Private visit subject to availability of room.
- Non officials subject to availability of room.

(vii) Officers/employees working under Central Government offices located in Sikkim may be provided accommodation in New Sikkim House during their official visit, subject to availability of room.

(viii) Rooms will not be allotted for more than one week for continuous occupation and allotees will be required to vacate the room on the date of expiry of the duration of the stay mentioned in the permit issued by the Home Department.

(ix) No rooms shall be allotted more than 30 (thirty) days in advance. Fifty percent (or more in case of urgent official requirements during plan discussions etc.) of the rooms in New Sikkim House shall be kept in reserve by the Home department of which 25% shall be allotted not more than 7 (seven) days in advance and the remaining 25% not more than 2 (two) days in advance.

(x) The VIP Suites in New Sikkim House are reserved for the officers of the rank of Secretary and above only. Officials of the Central Government or other State Governments of equivalent rank can also be allotted VIP suites in the New Sikkim House subject to availability. Except in the case of serving VIPs/officers of the Government of Sikkim in the rank of Secretary and above, VIP suites shall not be allotted more than two days in advance.

(xi) No room shall be booked for students. However, accommodation shall be provided in dormitory in New Sikkim House during transit and during the months when admissions are under progress in Delhi Colleges for a maximum period of three and fifteen days respectively.

(xii) Notwithstanding anything contained in rule 2 and sub-rule (1) of rule 3, the Resident Commissioner, Sikkim House, New Delhi may, at his discretion, allot five double-bedded rooms in New Sikkim House, when accommodation is available and not reserved for use, to Officers of Central and other State Government on reciprocal basis on payment of rents as specified under rule 5.

(xiii) The retired Government servants who go for medical treatment to Delhi and stay at Sikkim House shall be given 50% concession in the room rent (non-VIP room only) for a period of stay up to one week and beyond that period they shall be required to pay the full room rent at "Ordinary Rate". To avail the concession, they shall have to produce relevant documents.

(xiv) Determination of equivalent and above rank shall be on the basis of the Warrant of Precedence issued by the State Government.

4. Priority of right to occupy the Sikkim Houses/ Hauz Khas

(i) Accommodation in Old/New Sikkim Houses and Hauz Khas shall be provided according to the priority indicated in Rule 3 (vi) and Annexure-I, Annexure-II and Annexure-III.

Provided that chairpersons and other senior dignitaries may be provided accommodation in either Old or New Sikkim House as per availability, if necessary in public interest.

(ii) Accommodation confirmed may be cancelled or alternative accommodation arranged by the Resident Commissioner, Sikkim House if the same is required to be provided in public interest to a person placed in higher rank or in case of requirement by Home Department or by officers and officials traveling on official duty.

(iii) As between two persons placed in the same position elected Chairpersons shall have precedence over nominated Chairpersons.

(iv) A person shall not be allowed to occupy more than one room to the exclusion of other officers traveling on duty and requiring the accommodation.

(v) Patients undergoing Organ transplant and Bye-pass surgeries shall have precedence over other patients mentioned in Annexure III.

5. Charges of Accomodation

The charges of accommodation of a room per day shall be as follows: -

A. Old Sikkim House

Sl.No.	Particulars	Rate
(i)	The Governor of Sikkim	(Free of Charge)
(ii)	Chief Minister/ Speaker of Sikkim Legislative	Rs. 250/-

	Assembly/ Ministers/ Deputy Speaker of Sikkim Legislative Assembly	Rs. 250/-
(iii)	Members of Sikkim Legislative Assembly	Rs. 125/-
(iv)	Chief Justice/ Judges of Sikkim High Court	Rs. 500/-
(v)	Chief Secretary/ Advocate General/ Chairperson, State Public Service Commission	Rs. 500/-

Amount is payable by Home Department, Government of Sikkim.

B. New Sikkim House

(a) Official Rate

· VIP Room -	Rs. 800/-
· Double Room -	Rs. 400/-
· Single Room -	Rs. 300/-

(b) Ordinary Rate (For first four days**)

· VIP Room -	Rs. 1000/-
· Double Room -	Rs. 500/-
· Single Room -	Rs. 350/-

For stay beyond four days the room rent would increase by Rs. 400/- per day for VIP room and Rs. 100/- per day for ordinary double/single room. For example, room rent for a double room would be Rs. 600/- from the fifth day onwards.

N.B.: In case of any unauthorized occupation, double the ordinary rate (including the increase from fifth day onwards) shall be charged and the occupant shall also be liable for eviction without notice.

(c) Dormitory

· For employees or their dependants -	Rs. 40/-
· For Sikkimese/ Students -	Rs. 30/-
· For Non-Sikkimese -	Rs. 60/-

The following persons are entitled for Official and Ordinary rates: -

(a) Entitlement of Official Rate: -

(i) Officers of Government of Sikkim on official visit.
(ii) MLAs/Chairpersons of Sikkim on official visit.
(iii) Officers of Central Government on official visit.

(b) Entitlement of Ordinary Rate: -

(i) Officers of Government of Sikkim or their dependants on private visit.
(ii) MLAs/ Chairpersons (elected or otherwise) of Sikkim on private visit.
(iii) Officers of other State Governments on official visit.
(iv) Officers of Central Government on private visit.
(v) Important people of Central Government/ other State Governments on official visit.
(vi) Ex-Ministers/ Ex-MLAs
(vii) Sikkimese public
(viii) Retired State Government Officials/employees for medical treatment (They wil be charged at half this rate for one week. Thereafter, they will be charged at ordinary rates.)
(ix) Non-Sikkimese public subject to availability

C. Hauz Khas Guest House

a). VIP Room (Per Bed) Rs. 30/-

b).	Ordinary Room (Per Bed)	Rs. 15/-
c).	Dormitory	
i.	Charges for patient and one escort	(NIL)
ii.	Additional Escort (Per Bed)	Rs. 15/-

6. Realization of Rent

(i) The Deputy Secretary, or such other officer as may be nominated for the purpose in the Protocol Section, Home Department shall on receipt of room rents in the form of Bank Receipt or other authorized means of payment, issue permits for allotment of rooms in New Sikkim House. The allottee shall normally have to vacate the room on the date of expiry of the duration of stay mentioned in the permit issued by the Home Department.

(ii) The statements of all money collected on account of room rents by the Resident Commissioner, Sikkim House, New Delhi, shall be submitted to the Accounts Officer, Home Department, Government of Sikkim, Gangtok with a copy to the Special/Additional Secretary, Home Department, Government of Sikkim, Gangtok on a monthly basis. Likewise, Deputy Secretary (Protocol) Home shall also submit the detail accounts to the Accounts Section.

7. Maintenance of Sikkim House/ Hauz Khas.

The Resident Commissioner, Sikkim House, New Delhi shall see that: -

(i) The Old/ New Sikkim Houses and Hauz Khas are provided with all the basic necessary amenities.

(ii) The rooms, doors, windows, corridors, baths and toilet etc. are kept clean and tidy.

(iii) Stock registers for furniture, furnishings, crockery, linen etc. are maintained properly and physical verification of stock is made by periodical inspections.

(iv) The buildings, gadgets, approach road and fencing of all the three Houses are properly maintained.

8. Visitors' Book

(i) A Visitors' Book shall be kept in all the Houses.

(ii) The book shall be in the custody of controller of Household Affairs in New Sikkim House and the respective Receptionist in Old Sikkim House and Hauz Khas.

(iii) The book shall be produced to the guest at check-in time for recording the time of arrival and other particulars. The book shall again be produced to him/her for recording the time of departure.

9. Power to relax

Where the Government of Sikkim is of the opinion that it is necessary or expedient to do so, it may by order, for reasons to be recorded in writing, relax any of the provisions of these rules and room rents.

10. Repeal & Savings

(1) Notification No. 38/5/2001 dated 25.5.2001 published in Extraordinary Gazette No. 304 dated 1st September, 2001 is hereby repealed.

(2) Notwithstanding such repeal anything done or any action taken under the said notification shall, so far as it is not inconsistent with the provisions of these rules, be deemed to be done or taken under these rules.

Home Secretary
GOVERNMENT OF SIKKIM
F.NO.GOS/7(16)H/P/2001

ANNEXURE - I

Accommodation in Old Sikkim House

1. H.E., the Governor of Sikkim
2. Chief Minister of Sikkim
3. Chief Justice of High Court of Sikkim/Speaker of Sikkim Legislative Assembly
4. Ministers of Sikkim
5. Judge of High Court of Sikkim
6. Deputy Speaker of Sikkim Legislative Assembly
7. Members of Sikkim Legislative Assembly
8. Chief Secretary, Government of Sikkim
9. Advocate General
10. Chairman, Sikkim Public Service Commission

ANNEXURE - II

Accommodation in New Sikkim House

1. Chairmen/Chairperson,*
2. DGP/Addl. Chief Secretary to the Government of Sikkim,*
3. Officers/ officials of the Government of Sikkim,
4. Former Chief Ministers, former Ministers and former MLAs on Private visit,
5. Officers/Officials/ other important persons of Central Government and other State Governments,
6. Former officers of the Government of Sikkim on private visit,
7. Dependants of officers of the Government of Sikkim,
8. Public of Sikkim,
9. Students,
10. Non-Sikkimese.

* May be allotted accommodation in old Sikkim House as per availability. Room Rent for government officers in case of allotment in old Sikkim House shall be same as for VIP room in New Sikkim House.

ANNEXURE - III

Accommodation in Hauz Khas for medical patients of Sikkim

Categories of diseases:

1. Cancer
2. Organ Transplant Surgeries
3. Bye-pass Surgeries
4. Selected Neuro-surgical cases(to be identified by Health Department, and
5. All such diseases that may be listed under proviso to Rule 12 of the Sikkim Services(Medical Facilities) Rules, 1981 and as amended from time to time.